

GOVERNANCE AND AUDIT COMMITTEE

Date of Meeting	Wednesday, 14 th June 2023
Report Subject	Risk Management Update
Report Author	Chief Executive
Type of Report	Assurance

EXECUTIVE SUMMARY

This risk management update is to provide Committee with assurance of the progress made to move all risks into the new Risk Management system InPhase.

In November 2022 the revised Risk Management Framework was presented for approval at Governance and Audit Committee. The framework was shared with all key officers including Senior Leadership Academi and made available on the Council's Infonet.

All Portfolios were tasked with reviewing all risks within their portfolios in accordance with the new risk management framework.

RECOMMENDATIONS

1	To be assured that risks have been managed throughout the year, to consider and accept the report and agree the level of information required by Committee.
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REPORT DETAILS

1.00	EXPLAINING THE RISK MANAGEMENT FRAMEWORK
1.01	In November 2022 the Risk Management Framework was revised to take account of the findings from a recent Internal Audit review. This was presented to and approved by the Governance and Audit Committee.
1.02	Following the implementation of the risk management framework we have worked with management and presented the framework to the Senior Leadership Academi.

1.03	Each Portfolio was asked to review their risks in accordance with the Risk Management Framework. This included strategic, operational, project and partnership risks. This has taken some time to complete as originally only the strategic risks were formally documented.
1.04	To ensure completeness and obtain a 'sense check' of the risks presented by Portfolios, internal audit performed a review of all risks to ensure: <ul style="list-style-type: none"> • They were a risk; • That there were mitigating actions in place; • That measurable targets had been identified; and • Risks had been scored in accordance with the revised framework.
1.05	We have worked closely with Zurich, the Council's Insurers, to produce a Risk Management e-learning module. The aim is to have this in place by the end of June 2023. The e-learning module will be compulsory for all officers employed as a Team Leader / Supervisor and above.
1.06	Due to resource issues within the Performance and Risk Management team the development of the risk module within InPhase, the new Business, Performance and Risk Management software was significantly delayed. To reduce some of this delay we opted to use some of the 'consultancy days' available to use and allocated to us by InPhase as part of the original procurement of the software. There was no additional cost involved. InPhase have used these consultancy days to develop the risk module. This is near completion and now we are fully resourced we will be able to import all risks into the system within the coming weeks.
1.07	The purpose of InPhase is to: <ul style="list-style-type: none"> • Provide management with easy access to review and update their Portfolios risk profile; • To have corporate oversight of all risks; • To manage the escalation of risks for consideration by COT in accordance with the framework; and • To ensure risks are management in accordance with the framework
1.08	Each risk will be assigned to an Overview and Scrutiny Committee. There will be an expectation that risk management is a regular item on each Overview and Scrutiny Committee agenda and a report provided for consideration and scrutiny.
1.09	A regular update report will also be provided to Governance and Audit Committee.
1.10	We are in a position to have the ability to develop reports to suit the needs of the Committee. During the meeting it would be helpful to confirm with members the level of information they would like within future reports.

2.00	RESOURCE IMPLICATIONS
2.01	None

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None required.

4.00	RISK MANAGEMENT
4.01	The Council's risks are being effectively managed through the adopted risk management framework.

5.00	APPENDICES
5.01	None

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Contact Officer: Lisa Brownbill, Internal Audit, Performance and Risk Manager</p> <p>Telephone: 01352 702231</p> <p>E-mail: Lisa.brownbill@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Corporate Governance: the system by which local authorities direct and control their functions and relate to their communities. It is founded on the basic principles of openness and inclusivity, integrity and accountability together with the overarching concept of leadership. It is an inter-related system that brings together the underlying set of legislative requirements, governance principles and management processes.</p> <p>Risk Management - the process of identifying risks, valuating their potential consequences (impact) and managing them. The aim is to reduce the frequency (likelihood) of risk events occurring (wherever this is possible) and minimise the severity of their consequences (impact) if they occur. Threats are managed by a process of controlling, transferring or retaining the risk. Opportunities are managed by identifying strategies to maximise the opportunity or reward for the organisation.</p>